

# **Southmoor Primary School**

## **Child Safety Code of Conduct**

**Objective:** Promoting child safety in the school environment, which includes the school campus, virtual spaces and external environments being utilised for school activities.

**Aim:** At Southmoor, we expect that school staff (which includes DEECD employees, local employees, volunteers, contractors and contracted services and any ministers of religion) are active in promoting child safety and behave and perform their duties accordingly.

The following standards of behaviour and conduct are expected to be adhered to by all school staff at Southmoor:

### **Staff (Employees, Contractors, Volunteers) WILL**

- Adhere to Southmoor's Child Safety Policy at all times and take reasonable steps to ensure the safety and protection of children and young people.
- Adhere to all other policies that are in place at Southmoor that are applicable to the role in which they are working/volunteering.
- Treat staff, volunteers, students and their families with respect.
- Ensure that they arrive to and complete duties when timetabled to best ensure student safety (such as commencing yard duty on time).
- Be a positive role model to the children and young people in all their conduct with them.
- Set clear boundaries about appropriate behaviour with the children and young people they are working with.
- Listen to and respond appropriately to the views and concerns of the children and young people.
- Ensure another adult is always present or in sight where reasonable when conducting one-on-one coaching, instruction or other activities.
- Reporting suspected child abuse (sexual, physical, or emotional) grooming behaviour and neglect as soon as is practical.
- Responding quickly, fairly and transparently to any serious concerns or complaints made by a child, young person or their parent/guardians, using the appropriate processes and channels.

- Speak to a school leader (such as the principal or assistant principal) if I become concerned that another staff member is putting a child or young person at risk (unintentionally or intentionally).

**Staff (Employees, Contractors, Volunteers) WILL NOT**

- Engage in rough or unnecessary/inappropriate physical activity with the children or young people.
- Put children at risk of abuse (for example, by locking doors)
- Engage in open discussions of a mature or adult nature in the presence of children (for example, personal social activities) or use inappropriate language in the presence of children.
- Express personal views on cultures, race or sexuality in the presence of children.
- Have intentional contact with a student or their family outside of school where this contact may be potentially inappropriate (for example, if the staff member is a paid employee) without the knowledge/consent of the principal (for example, babysitting, tutoring).
- Have any online contact with a student or their family, where this contact may be potentially inappropriate (for example, if the staff member is a paid employee) (unless necessary, for example providing families with e-newsletters).
- Ignore or disregard any suspected or disclosed child abuse.
- Develop any 'special' relationships with children and young people that could be seen as favouritism, such as offering gifts or special treatment.
- Do things of a personal nature that a child or young person is willing and able to do themselves, such as toileting or changing clothes.
- Discriminate against any child or young person because of age, gender, cultural background, religion, vulnerability, disability or sexuality.

I agree to abide by this code of conduct

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_